

American Recovery & Reinvestment Act
 State of Alabama
August 2009 Monthly Update Form

PLEASE NOTE:

The fields below have been pre-populated with the information submitted in last month's Monthly Update Form.
You must complete a form for each and every grant that your agency intends to apply for and/or receive.

Data reporting range: 2/18/09 to 8/31/09

Agency/Institution: ADECA

Date of Submission: September 10, 2009

The amounts entered below should represent cumulative totals for the life of the Recovery Act program/grant.

1) Grant Name	Homelessness Prevention and Rapid Re-Housing Program (HPRP) Is this grant/program subject to Section 1512 Reporting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' and you have been awarded this grant, you must fill out the <i>Internal Section 1512 ARRA Reporting Form</i> that follows.
2) CFDA Number:	14.257
3) Grant Narrative Description:	The HPRP is designed to prevent persons from becoming homeless or to rapidly re-house persons who are homeless, as defined by HUD.
4) Status of Application:	Approved ADECA received the signed grant agreements from HUD on August 28, 2009. The agreements have been sent to the Governor's office for his signature.
5) Which type of recipient are you?	Prime Recipient If sub-recipient is chosen, type the name of the Prime Recipient below and indicate if you are a delegated or non-delegated sub-recipient:
6) Application Date:	The deadline to submit the substantial amendment to HUD was May 18, 2009; ADECA submitted its substantial amendment on May 14, 2009.
7) Award Date:	August 27, 2009
8) Status of Expenditures:	N/A You may type more information here.
9) Actual # of Jobs Created/Retained:	0 - No activity to date
10) Description of Types of Actual Jobs Created / Retained:	No jobs created to date.
11) ¹ARRA Funds Awarded:	\$13,328,942
12) ²ARRA Funds Available:	\$0 - Awaiting the Governor's signature on grant agreements.
13) ³ARRA Funds Expended:	\$0
14) Performance Metric 1 (if applicable)	Number of persons and households provided with homelessness prevention services

¹Amount Awarded - the total amount of ARRA Funds that your agency/institution is expecting to receive over the life of the grant/program.

²Amount Available - the total current amount of ARRA funds you have received or that is available to your agency/institution at the time of this report. For instance, you may have been awarded a total of \$1,500,000 dollars but may have only received \$50,000.

³Amount Expended - total amount of ARRA Funds spent on ARRA projects.

15) Performance Metric 2 (if applicable)	Number of persons and households provided with rapid re-housing services
16) Performance Metric 3 (if applicable)	Provide additional performance measures for this grant/program here.
17) Administration of grant/program	<p>ADECA received 13 requests for proposals. Ten (10) proposals were recommended to the Director were approved for funding. No sub-grantee awards have been made at this time.</p> <p>Please visit www.adeca.alabama.gov/C12/HPRP/Document%20Library/HPRP%20SA1.pdf to view selection criteria for sub-grantees. ADECA staff will perform onsite monitoring visits to ensure compliance with applicable program rules and regulations.</p>
Other Information Details	<p>The application process can be viewed at www.adeca.alabama.gov/C12.HPRP/default.aspx. ADECA must execute contracts with sub-grantees by September 30, 2009.</p>

Agency information verified by: Shonda Gray

American Recovery & Reinvestment Act
State of Alabama
Internal Section 1512 ARRA Reporting Form

This form will be sent monthly as an addition to the Update Form (page 1) and will serve as internal documentation for your agency, the Finance Department, and the Governor’s Office. Upon initial receipt, agencies/institutions are asked to complete only questions that are applicable at this time. The remaining questions will be answered as new reporting information is provided. Once all of the information has been provided, agencies/institutions will be required to update this form only if their reporting information changes. Agencies/institutions must complete this form for each and every grant that your agency/institution acts as a prime or delegated sub-recipient.

****The information entered below should represent an accurate description of your plans for reporting. This document will be sent on a monthly basis along with the Monthly Update Form for review and/or necessary revisions. ****

<p>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with www.FederalReporting.gov will require this information.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D-U-N-S Number 06-262-0604</p>
<p>2) Has your agency registered on www.FederalReporting.gov?</p>	<p>Agencies/Institutions will not be able to provide this information prior to the opening of the Registration period. Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>3) Which format will your agency/institution use to submit reports to www.FederalReporting.gov?</p>	<p><input type="checkbox"/> Online Data Entry form provided on the website <input checked="" type="checkbox"/> Excel Spreadsheet available for download from the website custom software system extract in XML (Extensible Markup Language) other comments here.</p>
<p>4) Who will be your agency’s reporting official designated to enter information to www.FederalReporting.gov. If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</p>	<p><input type="checkbox"/> Single Point of data entry for this Grant/Program Type the name and contact number of the designated reporting official here. <input checked="" type="checkbox"/> Multiple Officials reporting Grant/Program information Shonda Gray is the primary person designated to enter data. Maureen Neighbors will serve as backup. Type other comments here.</p>
<p>5) Who will be your agency’s data quality review official designated to review the data submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients.</p>	<p>Sub-recipients will not be designated to enter information on www.FederalReporting.gov. Shonda Gray will enter the information on behalf of the sub-recipients. Paula Murphy will review the data quality.</p>

<p>6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11th day to the 21^{rst} day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22nd-29th).</p>	<p>During the corrections phase, Shonda Gray will review the submitted information. If any corrections are necessary, she will enter the corrected information.</p>
<p>7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?</p>	<p>Each sub-grantee will be responsible for reporting the required data and submitting it to ADECA with each request for payment or advancement.</p>
<p>8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? Do you have a reporting mechanism in place for aggregate reporting?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>N/A</p> <p>Type other comments here.</p>
<p>9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Type other comments here.</p>
<p>10) What agencies/institutions will serve as delegated Sub-recipients and which format will your delegated Sub-recipients submit reports to www.FederalReporting.gov?</p>	<p>N/A</p> <p>Click here to select which format. Sub-recipients will be responsible for completing their reports and submitting them to ADECA. Shonda Gray will compile the reports and submit them to www.FederalReporting.gov.</p>
<p>11) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's reporting official(s) designated to enter information to www.FederalReporting.gov.</p>	<p>N/A</p>
<p>12) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's data quality review official(s) designated to review and correct information in www.FederalReporting.gov.</p>	<p>N/A</p>
<p>13) Have your agency's delegated Sub-recipients registered on www.FederalReporting.gov?</p>	<p>Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>14) After corrected information is posted to www.Recovery.gov by the federal agency, how will your agency ensure the timely update of its own recovery page?</p>	<p>ADECA's Communications and Information Division will update the Department's recovery page the next day.</p>