

American Recovery & Reinvestment Act  
 State of Alabama  
**August 2009 Monthly Update Form**

**PLEASE NOTE:**

The fields below have been pre-populated with information submitted in your agency's preliminary plans but may not necessarily be up to date and accurate. You may not see a Monthly Update Form for each grant you are receiving or applying for if it was not included in your preliminary plan. **You must complete a form for each and every grant that your agency intends to apply for and/or receive.**

**Data reporting range: 2/18/09 to 8/31/09**

Agency/Institution: ADECA

Date of Submission: Type date of submission here.

**The amounts entered below should represent cumulative totals for the Recovery Act life of the program/grant.**

<b>1) Grant Name</b>	State Energy Program Special Projects - Industrial Technologies Program Is this grant/program subject to Section 1512 Reporting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' and you have been awarded this grant, you must fill out the <i>Internal Section 1512 ARRA Reporting Form</i> found on the following pages.
<b>2) CFDA Number:</b>	81.119
<b>3) Status of Application:</b>	Applied (pending) You may type more information here.
<b>4) Which type of recipient are you?</b>	Prime Recipient If sub-recipient is chosen, type the name of the Prime Recipient below:
<b>5) Application Date:</b>	6/29/2009
<b>6) Award Date:</b>	pending
<b>7) Status of Expenditures:</b>	N/A You may type more information here.
<b>8) Actual # of Jobs:</b>	n/a
<b>9) Description of Types of Actual Jobs Created/Retained:</b>	n/a
<b>10) <sup>1</sup>ARRA Funds Awarded:</b>	to be determined
<b>11) <sup>2</sup>ARRA Funds Available:</b>	\$0
<b>12) <sup>3</sup>ARRA Funds Expended:</b>	\$0
<b>Performance Metric 1 (if applicable)</b>	to be determined

<sup>1</sup>Amount Awarded - the total amount of ARRA Funds that your agency/institution is expecting to receive over the life of the grant/program.

<sup>2</sup>Amount Available - the total current amount of ARRA funds you have received or that is available to your agency/institution at the time of this report. For instance, you may have been awarded a total of \$1,500,000 dollars but may have only received \$50,000.

<sup>3</sup>Amount Expended - total amount of ARRA Funds spent on ARRA projects.

<b>Performance Metric 2 (if applicable)</b>	Provide additional performance measures for this grant/program here.
<b>Performance Metric 3 (if applicable)</b>	Provide additional performance measures for this grant/program here.
<b>Administration of grant/program</b>	<p>Project will be administered through subgrant agreements with the University of Alabama Industrial Assessment Center and the Alabama Technology Network.</p> <p>Deadline for sub-grantee applications (n/a)</p> <p>Selection criteria for sub-grantees (if applicable)</p> <p>Number of sub-grantees / sub-recipients awarded (2)</p>
<b>Other Information Details</b>	You may type any other comments, questions, etc. here.

**Agency information verified by:** Karl Frost.

American Recovery & Reinvestment Act  
*State of Alabama*  
**Internal Section 1512 ARRA Reporting Form**

This form will be sent monthly as an addition to the Monthly Update Form and will serve as internal documentation for your agency, the Finance Department, and the Governor's Office. Upon initial receipt, agencies/institutions are asked to complete only questions that are applicable at this time. The remaining questions will be answered as new reporting information is provided. Once all of the information has been provided, agencies/institutions will be required to update this form only if their reporting information changes. Agencies/institutions must complete this form for each and every grant that your agency/institution acts as a prime or delegated sub-recipient.

**\*\*The information entered below should represent an accurate description of your plans for reporting. This document will be sent on a monthly basis along with the Monthly Update Form for review and/or necessary revisions. \*\***

<p>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> will require this information.</p>	<p><input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No  D-U-N-S Number 06-262-0604</p>
<p>2) Has your agency registered on <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>?</p>	<p>Agencies/Institutions will not be able to provide this information prior to the opening of the Registration period. Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17<sup>th</sup> should promptly register with <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17<sup>th</sup>, 2009 will need to register no later than August 31<sup>st</sup>, 2009.</p>
<p>3) Which format will your agency/institution use to submit reports to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>?</p>	<p><input type="checkbox"/> Online Data Entry form provided on the website  <input checked="" type="checkbox"/> Excel Spreadsheet available for download from the website  custom software system extract in XML (Extensible Markup Language)  other comments here.</p>
<p>4) Who will be your agency's reporting official designated to enter information to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>. If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</p>	<p><input type="checkbox"/> Single Point of data entry for this Grant/Program  Type the name and contact number of the designated reporting official here.  <input checked="" type="checkbox"/> Multiple Officials reporting Grant/Program information  Karl Frost (primary)  Liz Cochran (secondary)   Designated reporting officials will coordinate reporting assignments.</p>
<p>5) Who will be your agency's data quality review official designated to review the data submitted by your agency? This designee will be required to review information</p>	<p>Paula Murphy  (334) 242-5462</p>

submitted by delegated Sub-recipients.	
<p>6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11<sup>th</sup> day to the 21<sup>st</sup> day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22<sup>nd</sup>-29<sup>th</sup>).</p>	<p>Paula Murphy (334) 242-5462</p>
<p>7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?</p>	<p>Subgrantees will be required to report by the 3rd day of every month in electronic or written format.</p>
<p>8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? Do you have a reporting mechanism in place for aggregate reporting?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Briefly describe what mechanism you will use for aggregate reporting here.</p> <p>Type other comments here.</p>
<p>9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>10) What agencies/institutions will serve as delegated Sub-recipients and which format will your delegated Sub-recipients submit reports to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>?</p>	<p>n/a Click here to select which format.</p>
<p>11) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's reporting official(s) designated to enter information to <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>.</p>	<p>n/a</p>
<p>12) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's data quality review official(s) designated to review and correct information in <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>.</p>	<p>n/a</p>
<p>13) Have your agency's delegated Sub-recipients registered on <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a>?</p>	<p>Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17<sup>th</sup> should promptly register with <a href="http://www.FederalReporting.gov">www.FederalReporting.gov</a> at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17<sup>th</sup>, 2009 will need to register no later than August 31<sup>st</sup>, 2009.</p>
<p>14) After corrected information is posted to <a href="http://www.Recovery.gov">www.Recovery.gov</a> by the federal agency, how will your agency ensure the timely update of its own recovery page?</p>	<p>The Energy Division will coordinate with the CID Division to post corrections the following day.</p>