

American Recovery & Reinvestment Act
 State of Alabama
August 2009 Monthly Update Form

PLEASE NOTE:

The fields below have been pre-populated with the information submitted in last month's Monthly Update Form.
You must complete a form for each and every grant that your agency intends to apply for and/or receive.

Data reporting range: 2/18/09 to 8/31/09

Agency/Institution: ADECA

Date of Submission: September 9, 2009

The amounts entered below should represent cumulative totals for the life of the Recovery Act program/grant.

1) Grant Name	Community Services Block Grant (CSBG) Is this grant/program subject to Section 1512 Reporting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' and <u>you have been awarded</u> this grant, you must fill out the <i>Internal Section 1512 ARRA Reporting Form</i> that follows.
2) CFDA Number:	93.710
3) Grant Narrative Description:	The Community Services Block Grant Program provides assistance through Alabama's twenty-two Community Action Agencies to low-income individuals and families that will help reduce poverty, revitalize low-income communities and empower low-income individuals and families in rural and urban areas to become fully self-sufficient.
4) Status of Application:	Approved The State of Alabama was required to submit a Recovery Act State Plan to the U.S. Department of Health and Human Services (HHS) describing how Recovery Act funds were going to be spent in the State. The Recovery Act State Plan was submitted to HHS on May 29, 2009, and was approved by HHS on July 24, 2009.
5) Which type of recipient are you?	Prime Recipient <i>If sub-recipient is chosen, type the name of the Prime Recipient below and indicate if you are a delegated or non-delegated sub-recipient:</i>
6) Application Date:	May 29, 2009
7) Award Date:	April 10, 2009
8) Status of Expenditures:	Funds Received The Alabama Department of Economic and Community Affairs (ADECA) has received the CSBG Recovery Act funds. Contracts to sub-recipients will be executed upon approval of the Community Action Agency Work Plans by the Community Services Division of ADECA.
9) Actual # of Jobs Created/Retained:	0 Activities under this grant have not yet begun
10) Description of Types of Actual Jobs Created / Retained:	Type of description of the types of jobs created/retained here.
11) ¹ARRA Funds Awarded:	\$18,335,466
12) ²ARRA Funds Available:	\$0

¹Amount Awarded - the total amount of ARRA Funds that your agency/institution is expecting to receive over the life of the grant/program.

13) ³ARRA Funds Expended:	\$0
14) Performance Metric 1 (if applicable)	Provide additional performance measures for this grant/program here.
15) Performance Metric 2 (if applicable)	Provide additional performance measures for this grant/program here.
16) Performance Metric 3 (if applicable)	Provide additional performance measures for this grant/program here.
17) Administration of grant/program	Funds are distributed by formula. The formula is by county based on population and poverty percentage July 21, 2009 N/A Twenty-two Community Action Agencies will be funded
Other Information Details	You may type any other comments, questions, etc. here.

Agency information verified by: Crystal Davis

² Amount Available - the total current amount of ARRA funds you have received or that is available to your agency/institution at the time of this report. For instance, you may have been awarded a total of \$1,500,000 dollars but may have only received \$50,000.

³ Amount Expended - total amount of ARRA Funds spent on ARRA projects.

American Recovery & Reinvestment Act
State of Alabama
Internal Section 1512 ARRA Reporting Form

This form will be sent monthly as an addition to the Update Form (page 1) and will serve as internal documentation for your agency, the Finance Department, and the Governor’s Office. Upon initial receipt, agencies/institutions are asked to complete only questions that are applicable at this time. The remaining questions will be answered as new reporting information is provided. Once all of the information has been provided, agencies/institutions will be required to update this form only if their reporting information changes. Agencies/institutions must complete this form for each and every grant that your agency/institution acts as a prime or delegated sub-recipient.

****The information entered below should represent an accurate description of your plans for reporting. This document will be sent on a monthly basis along with the Monthly Update Form for review and/or necessary revisions. ****

<p>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with www.FederalReporting.gov will require this information.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D-U-N-S Number 06-262-0604</p>
<p>2) Has your agency registered on www.FederalReporting.gov?</p>	<p>Agencies/Institutions will not be able to provide this information prior to the opening of the Registration period. Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>3) Which format will your agency/institution use to submit reports to www.FederalReporting.gov?</p>	<p><input type="checkbox"/> Online Data Entry form provided on the website <input checked="" type="checkbox"/> Excel Spreadsheet available for download from the website <input type="checkbox"/> Custom software system extract in XML (Extensible Markup Language) Custom software will be used if possible</p>
<p>4) Who will be your agency’s reporting official designated to enter information to www.FederalReporting.gov. If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</p>	<p><input type="checkbox"/> Single Point of data entry for this Grant/Program Type the name and contact number of the designated reporting official here. <input checked="" type="checkbox"/> Multiple Officials reporting Grant/Program information Crystal Davis will be responsible for reporting with Rhoda Talley as back-up. Type other comments here.</p>
<p>5) Who will be your agency’s data quality review official designated to review the data submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients.</p>	<p>Paula Murphy will review the data that Crystal Davis reports. Sub-recipients will report to Crystal Davis so verifications and corrections will take place at that level.</p>

<p>6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11th day to the 21^{rst} day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22nd-29th).</p>	<p>N/A</p>
<p>7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?</p>	<p>The data will be collected and captured through FACSPRO, a customized software.</p>
<p>8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? Do you have a reporting mechanism in place for aggregate reporting?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>N/A</p> <p>Type other comments here.</p>
<p>9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Type other comments here.</p>
<p>10) What agencies/institutions will serve as delegated Sub-recipients and which format will your delegated Sub-recipients submit reports to www.FederalReporting.gov?</p>	<p>N/A</p> <p>Click here to select which format. Type other comments here.</p>
<p>11) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's reporting official(s) designated to enter information to www.FederalReporting.gov.</p>	<p>Type the name(s) and contact number(s) of the designated reporting official(s) here.</p>
<p>12) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's data quality review official(s) designated to review and correct information in www.FederalReporting.gov.</p>	<p>Type the name(s) and contact number(s) of the designated data quality review official(s) here.</p>
<p>13) Have your agency's delegated Sub-recipients registered on www.FederalReporting.gov?</p>	<p>Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>14) After corrected information is posted to www.Recovery.gov by the federal agency, how will your agency ensure the timely update of its own recovery page?</p>	<p>Updates to the ADECA website are being coordinated by the Communications and Information Division (CID) and will be posted the following day.</p>