

American Recovery & Reinvestment Act
 State of Alabama
August 2009 Monthly Update Form

PLEASE NOTE:

The fields below have been pre-populated with the information submitted in last month's Monthly Update Form.
You must complete a form for each and every grant that your agency intends to apply for and/or receive.

Data reporting range: 2/18/09 to 8/31/09

Agency/Institution: ADECA

Date of Submission: Type date of submission here.

The amounts entered below should represent cumulative totals for the life of the Recovery Act program/grant.

1) Grant Name	Weatherization Formula Grants Is this grant/program subject to Section 1512 Reporting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' and <u>you have been awarded</u> this grant, you must fill out the <i>Internal Section 1512 ARRA Reporting Form</i> that follows.
2) CFDA Number:	81.042
3) Grant Narrative Description:	Type a narrative statement describing the grant/program here.
4) Status of Application:	Approved You may type more information here.
5) Which type of recipient are you?	Prime Recipient <i>If sub-recipient is chosen, type the name of the Prime Recipient below and indicate if you are a delegated or non-delegated sub-recipient:</i>
6) Application Date:	May 12, 2009
7) Award Date:	July 10, 2009.
8) Status of Expenditures:	Funds Received Only the first 50% of the ARRA funding has been released from the U.S. Department of Energy.
9) Actual # of Jobs Created/Retained:	22.81
10) Description of Types of Actual Jobs Created / Retained:	Weatherization assistants, secretaries, contracotr labor, State of Alabama Weatherization staff
11) ¹ARRA Funds Awarded:	\$71,800,599
12) ²ARRA Funds Available:	\$1,238,077
13) ³ARRA Funds Expended:	\$1,226,029
14) Performance Metric 1 (if applicable)	The number of dwellings assessed for weatherization: 595.
15) Performance Metric 2 (if applicable)	The number of dwellings weatherized: 24.
16) Performance Metric 3	The number of houses monitored (U.S. Department of Energy requires a

¹Amount Awarded - the total amount of ARRA Funds that your agency/institution is expecting to receive over the life of the grant/program.

²Amount Available - the total current amount of ARRA funds you have received or that is available to your agency/institution at the time of this report. For instance, you may have been awarded a total of \$1,500,000 dollars but may have only received \$50,000.

³Amounted Expended - total amount of ARRA Funds spent on ARRA projects.

(if applicable)	minimum of 5% of weatherized dwellings be monitored by Grantee/State monitors): 0.
17) Administration of grant/program	<p>The Weatherization Assistance Program (WAP) is administered by the State of Alabama and its 16 subgrantees. The subgrantees have recently been awarded approximately half of their funding allocation in the ARRA Weatherization State Plan. The subgrantees are responsible for administering the program locally in the counties they serve. Local administration includes hiring agency staff, assessing dwellings for weatherization, awarding contracts with contractors to conduct the weatherization assistance, and inspecting all dwellings that have been completely weatherized. New responsibilities include maintenance of wage documentation in accordance with the Davis-Bacon and Related Acts.</p> <p>The grantee (State of Alabama) administers WAP by monitoring progress of weatherization production, reviewing subgrantee procurement process, and evaluating monthly reporting submitted by the subgrantees. Grantee management of the program includes providing training to subgrantees and current and prospective contractors, partnering with the Alabama Weatherization Association on developing training curriculum and developing statewide policy and guidance in accordance with the United States Department of Energy's programmatic objectives.</p> <p>Deadline for subgrantee applications: N/A</p> <p>Selection criteria for subgrantees: Selection criteria is in accordance with 10 CFR Part 440 Section 15.</p> <p>Number of subgrantees / sub-recipients awarded: 16.</p>
Other Information Details	The official name of the Grant is the Weatherization Assistance Program - The American Recovery and Reinvestment Act of 2009.

Agency information verified by: Kit Gallup

Submit this form to: AlabamaStimulus@finance.alabama.gov

By: September 10, 2009

For questions, please call 334.353.2026.

American Recovery & Reinvestment Act
State of Alabama
Internal Section 1512 ARRA Reporting Form

This form will be sent monthly as an addition to the Update Form (page 1) and will serve as internal documentation for your agency, the Finance Department, and the Governor's Office. Upon initial receipt, agencies/institutions are asked to complete only questions that are applicable at this time. The remaining questions will be answered as new reporting information is provided. Once all of the information has been provided, agencies/institutions will be required to update this form only if their reporting information changes. Agencies/institutions must complete this form for each and every grant that your agency/institution acts as a prime or delegated sub-recipient.

****The information entered below should represent an accurate description of your plans for reporting. This document will be sent on a monthly basis along with the Monthly Update Form for review and/or necessary revisions. ****

<p>1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with www.FederalReporting.gov will require this information.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D-U-N-S Number 06-262-0604</p>
<p>2) Has your agency registered on www.FederalReporting.gov?</p>	<p>Agencies/Institutions will not be able to provide this information prior to the opening of the Registration period. Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>3) Which format will your agency/institution use to submit reports to www.FederalReporting.gov?</p>	<p><input type="checkbox"/> Online Data Entry form provided on the website <input checked="" type="checkbox"/> Excel Spreadsheet available for download from the website <input type="checkbox"/> Custom software system extract in XML (Extensible Markup Language) other comments here.</p>
<p>4) Who will be your agency's reporting official designated to enter information to www.FederalReporting.gov. If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program?</p>	<p><input checked="" type="checkbox"/> Single Point of data entry for this Grant/Program Type the name and contact number of the designated reporting official here. <input type="checkbox"/> Multiple Officials reporting Grant/Program information Type the name and contact numbers of the designated reporting officials and the process you will use to ensure report submission assignments. Kit Gallup with Dave Veatch as a back up.</p>
<p>5) Who will be your agency's data quality review official designated to review the data submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients.</p>	<p>Kit Gallup will review data before submitting it to ADECA Compliance officer, Ms. Paula Murphy. Ms. Murphy will review and submit the data.</p>

<p>6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11th day to the 21st day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22nd-29th).</p>	<p>N/A</p>
<p>7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency?</p>	<p>Sub-recipients will submit hard copy data to our agency. Data will be input into Microsoft Excel. Electronic submission of data from sub-recipients will replace hard copy data submission. Electronic submission of data will be done through FACSPRO.</p>
<p>8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? Do you have a reporting mechanism in place for aggregate reporting?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Briefly describe what mechanism you will use for aggregate reporting here.</p> <p>Type other comments here.</p>
<p>9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Type other comments here.</p>
<p>10) What agencies/institutions will serve as delegated Sub-recipients and which format will your delegated Sub-recipients submit reports to www.FederalReporting.gov?</p>	<p>Type name of agencies/institutions and corresponding format from the options below. Click here to select which format. N/A.</p>
<p>11) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's reporting official(s) designated to enter information to www.FederalReporting.gov.</p>	<p>Type the name(s) and contact number(s) of the designated reporting official(s) here.</p>
<p>12) Please provide the name(s) and contact number(s) for the delegated Sub-recipient's data quality review official(s) designated to review and correct information in www.FederalReporting.gov.</p>	<p>Type the name(s) and contact number(s) of the designated data quality review official(s) here.</p>
<p>13) Have your agency's delegated Sub-recipients registered on www.FederalReporting.gov?</p>	<p>Registration period begins August 17, 2009. Any Prime or delegated Sub-recipient that receives ARRA award funds before August 17th should promptly register with www.FederalReporting.gov at the beginning of the registration period. Prime recipients and delegated Sub-recipients that have not received ARRA award funds by August 17th, 2009 will need to register no later than August 31st, 2009.</p>
<p>14) After corrected information is posted to www.Recovery.gov by the federal agency, how will your agency ensure the timely update of its own recovery page?</p>	<p>Communication and Information Division will update the page the next day.</p>