

**ALABAMA WORKFORCE INVESTMENT BOARD**  
**MEETING MINUTES**  
**June 25, 2013**  
**RSA Plaza Building**  
**Montgomery, Alabama**

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A meeting of the Alabama Workforce Investment (State) Board convened on June 25, 2013 at 10:06 am (CDT) at the RSA Plaza Building in Montgomery, Alabama.

**Members Present: (18)**

Tim Alford	Mary Allbritten	Ronald Boles	Jim Byard, Jr.
Glenn Camp	George Clark	A. J. Cooper	Frederick Hamilton
Perry Hand	Bartley McCorquodale	Kib McKibbens	Anne Payne
Sydney Raine	Ashley Ramsay-Naile	Jean Ross	Wayne Silas
Sherry Vest	Cheryl Williams		

**Members Represented: (8)**

Cary Boswell	by: Jim Carden	Nancy Buckner	by: Terrie Reid
Wayne Daugherty	by: Dennis Hopper - proxy	Gregory Fitch	by: Margaret Gunter
Mark Heinrich	by: Amy Brabham	Al Henley	by: Mary Allbritten
Judy Merritt	by: Kelli Creamer	Tom Surtees	by: Bob Brantley

**Members Absent: (30)**

Patricia Adams	Brian Barr	Jeff Bayer	Governor Robert Bentley
Tommy Bice	John Carroll	Ed Castile	Stan Chavis
Frank Coiro	Rep. Terri Collins	J. Ab Conner	John Downs
John Harper	Rep. Ed Henry	Bobby Humphrey	Susan Johnston
Elliot Maisel	Sen. Shadrack McGill	Ken McPherson, Jr.	Neal Morrison
David Pearce	Mike Reynolds	Quentin Riggins	Goodrich "Dus" Rogers
Sen. Clay Scofield	Doug Sellers	Steve Sloan	Don Stisher
Dan Stracener	Joseph Brown		

**Guests: (16)**

Kristen Sexton, ADECA/WDD	Chrissie Boyd, ADECA/WDD
Steve Walkley, ADECA/WDD	Dennis Hopper, ADECA/WDD
Tammy Farmer, ADECA/WDD	Mickey Hutto, ADECA/WDD
Jan Dame, ADECA/WDD	Sara Calhoun, ADECA/WDD
Melody Koorangi, ADECA/WDD	Bill Hornsby, ADECA/WDD
Ken Hollingsworth, ADECA/WDD	Keith Strother, Jefferson County WIA
Kathy Evans, Alabama Career Center System	Ruby Beezley, Alabama Career Center System
Brinda Barrett, Alabama Career Center System	Randy Hinshaw, Alabama Career Center System

Dr. Tim Alford called the meeting to order at 10:05 am (CDT) and stated that a quorum had been established.

First time board members in attendance introduced themselves and included Ms. Jeana Ross, Commissioner of the Department of Children's Affairs and Mr. Bartley McCorquodale, CEO of McCorquodale Transfer, Inc.

The first order of business was to approve the minutes from the previous meeting held on April 3, 2013.

**MOTION: Dr. Frederick Hamilton made a motion to approve the minutes from the April 3, 2013 State Workforce Board meeting as submitted.  
Ms. Cheryl Williams seconded the motion.  
MOTION APPROVED**

Dr. Alford called on Mr. Bill Hornsby, Supervisor of State Programs / Budget Management of the Workforce Development Division to explain the WIA state funding allocations. Final Program Year 2013 Allocation Amounts are:

<b>Workforce Investment Act Fund Sources</b>	<b>Final Program Year 2013 Allocation</b>
<b>Adult</b>	10,224,272
<b>Youth</b>	10,504,766
<b>Dislocated Worker</b>	<u>12,455,814</u>
<b>State Totals</b>	33,184,852

The reduction between the final amount for Program Year 2013 and Program Year 2012 is \$5,429,816 or 14.06%. Of the \$5,429,816 reduction, sequestration accounted for 3.21%, and the revised allocation formula accounted for 10.85%.

The next item of business was the discussion of three waiver requests from the Department of Labor. Ms. Sara Calhoun also of the State Programs / Budget Management Section presented these to the Board. The State of Alabama is seeking an extension of two waivers; one would waive the requirement to conduct evaluations of workforce investment activities for adults, dislocated workers, and youth and the second would waive the provision of incentive grants to local areas. The extensions, if granted, would carry the waivers through June 30, 2014. The continued reductions in funding and current level of funds restrict the state's ability to carry out all WIA required activities. These waiver extensions will allow the greatest amount of flexibility in prioritizing the funds for the required activities that the state deems essential.

The State is also seeking a waiver of the requirement that businesses receiving On-the-Job Training (OJT) services under WIA receive a maximum reimbursement of 50% of the newly hired employee's wages during OJT. Once approved, this waiver will remain effective through June 30, 2017. Alabama is requesting a graduated scale for OJT reimbursement as follows:

1. Up to 90% for businesses with 50 or fewer employees
2. Up to 75% for businesses with 51 – 250 employees; and
3. Up to 50% (current statutory requirement) for businesses with 251 or more employees.

Ms. Tammy Farmer, Supervisor of State Reporting / Technical Assistance of the Workforce Development Division presented the Program Year 2013 WIA Performance Goals for the State as negotiated with the Department of Labor. The goals are:

<b>Alabama</b>	
PY 2013 Performance Levels	
WIA Program	PY 2013 Goals
Adult Measures	
Entered Employment Rate	67.0%
Employment Retention Rate	84.5%
Average Six Month Earnings	\$12,000
Dislocated Worker	
Entered Employment Rate	75.0%
Employment Retention Rate	91.0%
Average Six Month Earnings	\$15,632
Youth Common Measures	
Placement in Employment or Education	56.0%
Attainment of Degree or Certificate	50.5%
Literacy or Numeracy Gains	52.0%

Mr. Bob Brantley, Director of the Alabama Career Centers, next presented performance information on the Wagner-Peyser (Alabama Employment Service) Common Measures. For Program Year 2013 their three common measures are:

ENTERED EMPLOYMENT RATE	54 %
EMPLOYMENT RETENTION RATE	80.6%
AVERAGE 6 MONTHS EARNINGS	\$12,500

The next agenda item was the presentations of the three local area Program Year 2013 Annual Plans and Grant Agreements. Each local area representative was asked to provide a short presentation to the board describing the activities and achievements of their areas from the previous year and plans for the next year.

Mr. Mickey Hutto, Supervisor of the Alabama Workforce Investment Area (AWIA) discussed the 14% funding cut which resulted in a suspension of adult enrollments in Individual Training Accounts and On-the-Job Training contracts from July to September but did not result in staff reductions or Career Center closings. Two National Emergency Grants ended and were closed out the past year including the Gulf Oil Spill National Emergency Grant and the Tornado National Emergency Grant. A year-round work experience program was operated for youth participants in the local area. Youth services were also provided by a network of twenty (20) youth program providers. AWIA continued to emphasize an aggressive business services strategy and communication with employers by Career Center staff. Additional training was conducted for Business Services staff located in the AWIA Career Centers.

PY / FY Program Funding Local Area

<b>AWIA</b>	<b>Adult</b>	<b>Youth</b>	<b>Dislocated Worker</b>	<b>Total LWIA Funds</b>
Full Allocation	\$ 7,529,515.00	\$ 7,833,201.00	\$ 9,308,832.00	\$ 24,671,548.00
Administration Funds	\$ 752,951.00	\$ 783,320.00	\$ 930,883.00	\$ 2,467,154.00
Program Funds	\$ 6,776,564.00	\$ 7,049,881.00	\$ 8,377,950.00	\$ 22,204,395.00
Transfers	\$ 3,258,091.00	N/A	\$ (3,258,091.00)	\$ -
<b>Total Funds</b>	<b>\$ 10,787,606.00</b>	<b>\$ 7,833,201.00</b>	<b>\$ 6,050,742.00</b>	<b>\$ 24,671,549.00</b>

A motion was made to approve the Grant Agreement Package for PY2013/FY2014 for the Alabama Workforce Investment Area as presented.

**MOTION: Mr. Ronnie Boles made a motion to approve.  
Mr. Glenn Camp seconded the motion.  
MOTION APPROVED**

Dr. Frederick Hamilton, Director of Community and Economic Development for Jefferson County gave an overview of the WIA activities in the local area. The Jefferson County Workforce Investment Board voted to remove the residency requirement for receiving training services. This should increase the number of participants in training programs. They are trying new approaches including supportive services, transportation assistance, and child care to meet the needs of participants. Youth have been provided several Job Readiness training programs which will continue. Outreach programs are planned especially to the Dislocated Worker population. The search is continuing for a new location to enable the WIA staff and Wagner-Peyser (Employment Service) staff to be co-located in one office.

PY / FY Program Funding Local Area

<b>Jefferson</b>	<b>Adult</b>	<b>Youth</b>	<b>Dislocated Worker</b>	<b>Total LWIA Funds</b>
Full Allocation	\$ 1,124,019.00	\$ 1,124,656.00	\$ 1,352,776.00	\$ 3,601,451.00
Administration Funds	\$ 112,401.00	\$ 112,465.00	\$ 135,277.00	\$ 360,143.00
Program Funds	\$ 1,011,618.00	\$ 1,012,191.00	\$ 1,217,499.00	\$ 3,241,308.00
Transfers	\$ 405,832.00	N/A	\$ (405,832.00)	\$ -
<b>Total Funds</b>	<b>\$ 1,529,851.00</b>	<b>\$ 1,124,656.00</b>	<b>\$ 946,944.00</b>	<b>\$ 3,601,451.00</b>

A motion was made to approve the Grant Agreement Package for PY2013/FY2014 for the Jefferson County Workforce Investment Area as presented.

**MOTION: Ms. Cheryl Williams made a motion to approve.  
Mr. A. J. Cooper seconded the motion.  
MOTION APPROVED**

Mr. Sydney Raine, President of Mobile Works, Inc. provided an overview of the Mobile County local area. Mobile Works is working with the K-12 system and has adopted into the "80 / 20 Initiative" which has the goal that 80% of the students graduate / finish high school and be job ready by 2020. They are currently in the 60% - 70% range. Mobile Works is also involved with the Education Foundation which has developed four "academies" within the Mobile school system for the students to choose from; Teaching and Learning, Manufacturing, Health Care, and Aerospace. Their local area also heavily markets On-the-Job training but would like to see a State marketing campaign for On-the-Job training.

**PY / FY Program Funding Local Area**

<b>Mobile</b>	<b>Adult</b>	<b>Youth</b>	<b>Dislocated Worker</b>	<b>Total LWIA Funds</b>
<b>Full Allocation</b>	<b>\$ 1,059,525.00</b>	<b>\$ 1,021,671.00</b>	<b>\$ 945,439.00</b>	<b>\$ 3,026,635.00</b>
<b>Administration Funds</b>	<b>\$ 105,952.00</b>	<b>\$ 102,167.00</b>	<b>\$ 94,543.00</b>	<b>\$ 302,662.00</b>
<b>Transfers</b>	<b>TBD</b>	<b>N/A</b>	<b>TBD</b>	
<b>Program Funds</b>	<b>\$ 953,573.00</b>	<b>\$ 919,504.00</b>	<b>\$ 850,896.00</b>	<b>\$ 2,723,973.00</b>
<b>Total Funds</b>	<b>\$ 1,059,525.00</b>	<b>\$ 1,021,671.00</b>	<b>\$ 945,439.00</b>	<b>\$ 3,026,635.00</b>

A motion was made to approve the Grant Agreement Package for PY2013/FY2014 for the Mobile County Workforce Investment Area as presented.

**MOTION: Mr. Perry Hand made a motion to approve.  
Mr. George Clark seconded the motion.  
MOTION APPROVED**

Mr. Ronnie Boles brought an item of new business to the Board's attention. President Obama has proposed a National Network for Manufacturing Innovation (NNMI) in response to the national necessity for a stronger manufacturing sector. In May a Federal commitment of \$200 million across five Federal agencies launched competitions to create new manufacturing innovation institutes. Huntsville is a natural location for the Digital Manufacturing and Design Innovation (DMDI) Institute due to the strategic partners located there. A collaboration has begun to prepare a proposal for this project and Mr. Boles can be contacted for more information.

ADECA Director Jim Byard, Jr. requested a point of personal privilege to congratulate Dr. Tim Alford on his retirement as Chair of the State Workforce Board and to wish him well in his future endeavors. Dr. Alford was presented a plaque from Governor Robert Bentley for his many years of service to the State of Alabama and Workforce Development Activities in the State.

Director Byard also introduced Mr. George Clark as the new State Board Chair appointed by Governor Bentley.

There being no further business brought before the Board, the meeting was adjourned at 11:33 a.m. (CDT).

Respectfully submitted,

  
\_\_\_\_\_| 10/16/13  
Mr. Steve Walkley, Executive Secretary Date

Approved:

  
\_\_\_\_\_| 6/25/14  
Mr. George Clark, Chair Date  
Alabama Workforce Investment Board