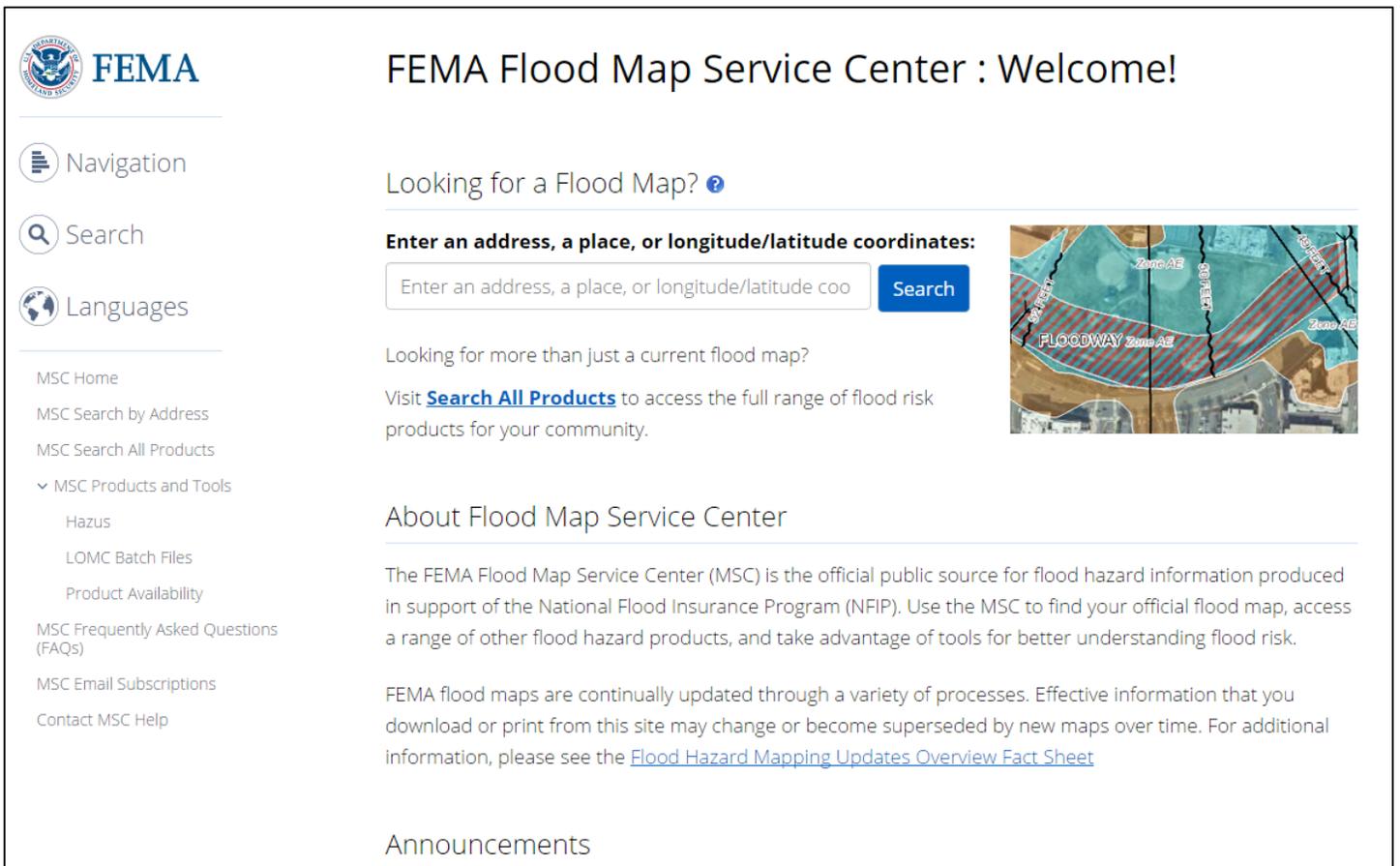


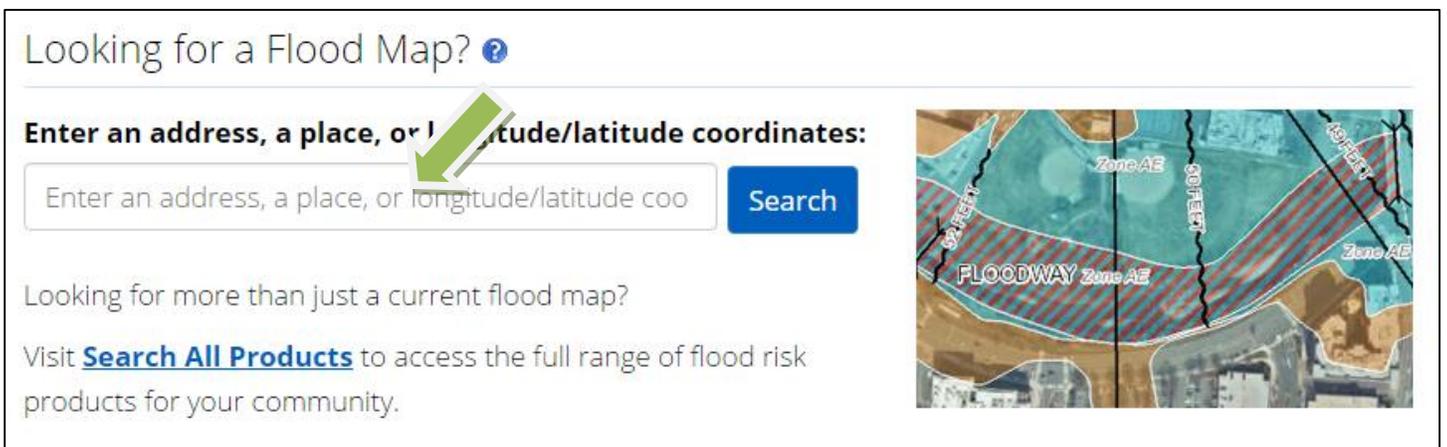
## How to Create a FIRMette Map

1. Go to <https://msc.fema.gov/portal>. It should look like the picture below.



The screenshot shows the FEMA Flood Map Service Center homepage. On the left is a navigation menu with the FEMA logo at the top, followed by 'Navigation', 'Search', and 'Languages'. Below these are links for 'MSC Home', 'MSC Search by Address', 'MSC Search All Products', and a dropdown for 'MSC Products and Tools' containing 'Hazus', 'LOMC Batch Files', and 'Product Availability'. Further down are 'MSC Frequently Asked Questions (FAQs)', 'MSC Email Subscriptions', and 'Contact MSC Help'. The main content area features a large heading 'FEMA Flood Map Service Center : Welcome!' and a sub-heading 'Looking for a Flood Map?'. Below this is a search prompt 'Enter an address, a place, or longitude/latitude coordinates:' with a text input field and a blue 'Search' button. To the right of the search bar is a small map showing flood zones labeled 'Zone AE', 'FLOODWAY Zone AE', and '45 FEET'. Below the search bar, there is a link to 'Search All Products' and a link to 'Flood Hazard Mapping Updates Overview Fact Sheet'. At the bottom of the main content area is an 'Announcements' section.

2. Enter an address associated with your project so that you may more easily locate your project area.



This is a close-up screenshot of the search bar on the FEMA Flood Map Service Center website. It shows the heading 'Looking for a Flood Map?' followed by the prompt 'Enter an address, a place, or longitude/latitude coordinates:'. Below the prompt is a text input field containing the placeholder text 'Enter an address, a place, or longitude/latitude coo' and a blue 'Search' button. A green arrow points to the input field. To the right of the search bar is a small map showing flood zones labeled 'Zone AE', 'FLOODWAY Zone AE', and '45 FEET'.

This should be the result.



## FEMA Flood Map Service Center : Search By Address

Enter an address, place, or coordinates: [?](#)



The buttons below let you view and print the selected flood map, download the flood map image, open an interactive flood map (if available), or expand the search to all products to view effective, preliminary, pending, or historic maps, and risk products for the community. The locator map shows flood map boundaries in your area of interest. You can choose a new flood map by clicking elsewhere on the locator map or entering a new location in the search box.

### Search Results—Products for KINSTON, TOWN OF

The flood map for the selected area is number **01031C0325C**, effective on **08/19/2010** [?](#)



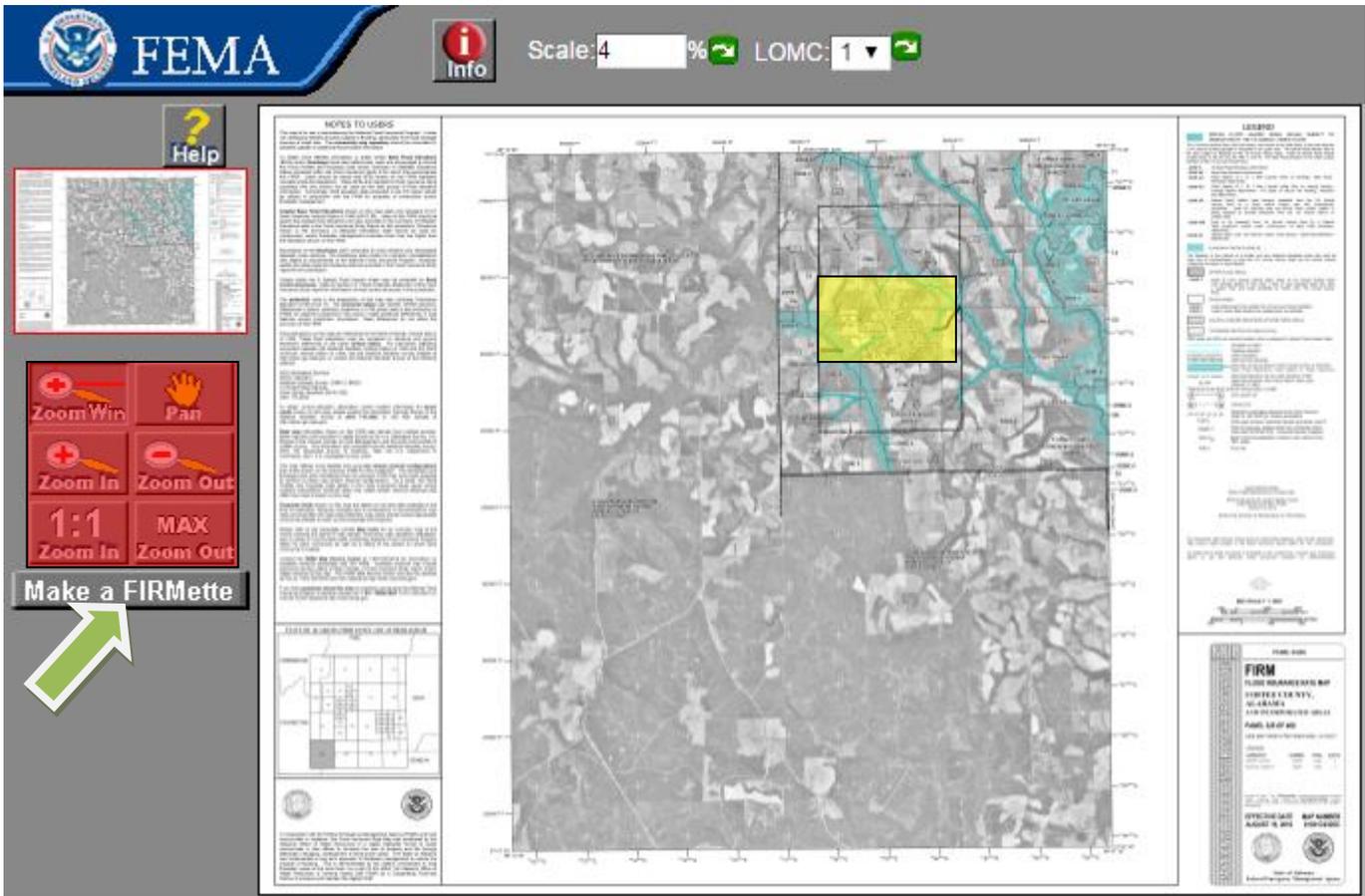
Letters of Map Change [?](#)

- Revisions (0)
- Amendments (0)
- Revalidations (0)

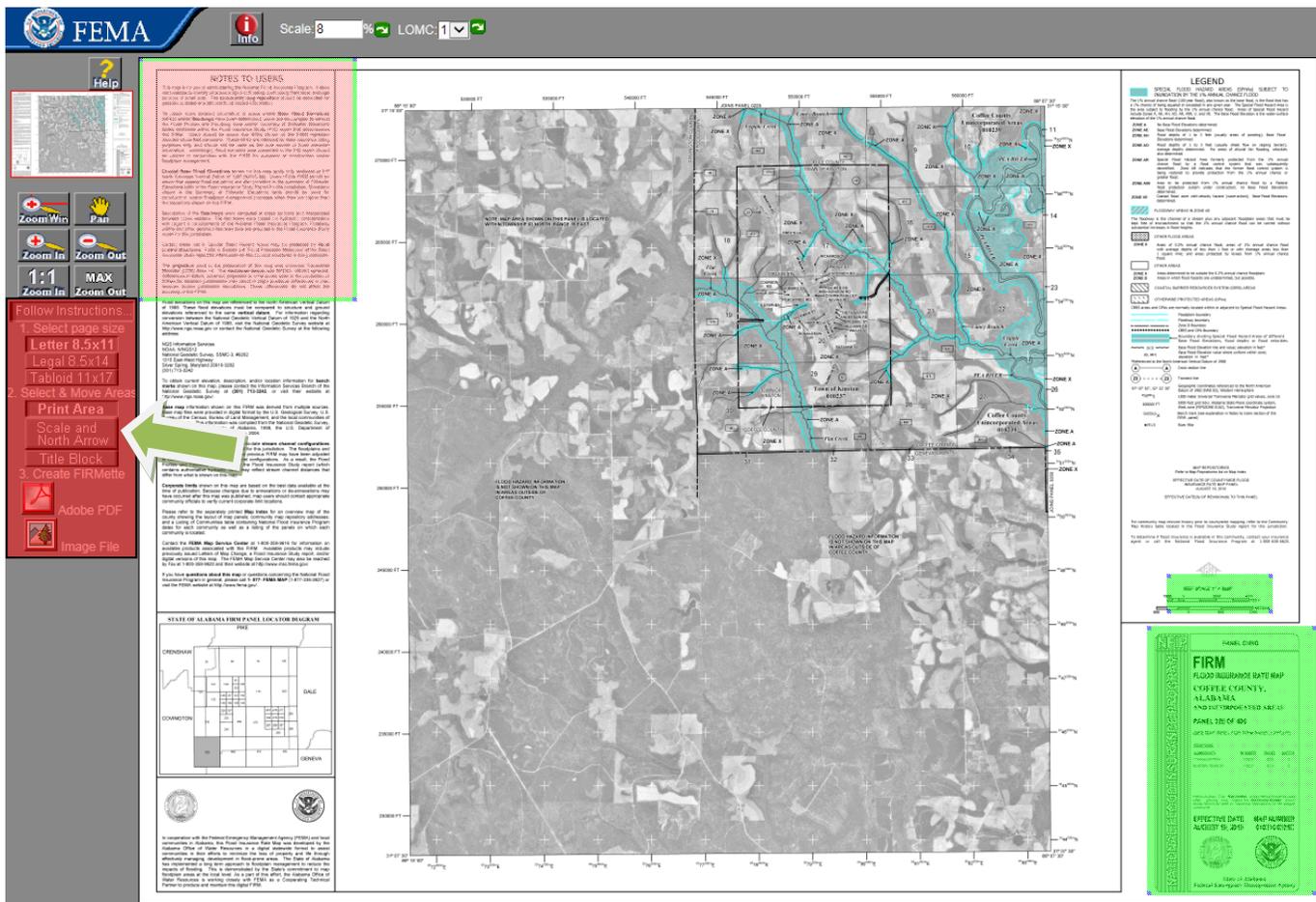
### Locator Map



3. Click the “View Map” button as shown above. A new window should pop up and this should be the result.



4. Use the “Zoom” tools, highlighted in red in the above picture, to locate your project (this takes time, project area highlighted in yellow). Once you’ve located your project area, click on “Make a FIRMette”. The next picture should be the result.



The “creator” tools are highlighted in red. They are used to create the “map”. Three steps are used to create the map.

1. Select your paper size. 8.5”x11” is the default. So you shouldn’t have to do anything unless you change paper size.
2. Select and move areas. The three highlighted areas (1 pink, 2 green) are the areas that will appear on your map once it’s been created. The buttons under the “Select & Move Areas” section (green arrow) switch between the different areas. The area has to be selected in order to be moved. The “Print Area” is selected by default. Left click and hold the box and move it into place over your project area. Below should be the result. (One piece of advice, the scale & North arrow are never centered in the box (red arrow). In order to have it display correctly on your map you will need to switch to the “Select & Move Areas” button to the “Scale & North Arrow” button. It takes the computer a minute to make the switch. The box over the North arrow will be highlighted pink now. Use the zoom features to magnify your view and maneuver the scale and north arrow into the middle of the box.)

FEMA Scale: 3% LOMC: 1

NOTES TO USERS

STATE OF ALABAMA FIRM PANEL LOCATION DIAGRAM

LEGEND

Adobe PDF

3. Create the FIRMette by clicking the "Adobe PDF" button. This should be the result.

FEMA Save your FIRMette

MAP SCALE 1" = 2000'

1000 0 2000 4000 FEET

Panel 0325C

**FIRM**  
FLOOD INSURANCE RATE MAP  
COFFEE COUNTY,  
ALABAMA  
AND INCORPORATED AREAS

PANEL 325 OF 400  
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:	COMMUNITY	NUMBER	PANEL	SUFFIX
	COFFEE COUNTY	010239	0325	C
	KINSTON, TOWN OF	010237	0325	C

EFFECTIVE DATE: AUGUST 19, 2010  
MAP NUMBER: 01031C0325C

State of Alabama  
Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using FIRMt On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

5. Save your FIRMette to your computer by clicking the "Save your FIMRette" button (green arrow above). A .pdf of your map will be saved to the location you indicated. At this point all that is left is for you to "flag" your project area by labeling it on the map (be sure to show the limits of the project if it is not a single address (i.e. waterline replacement, road paving, etc...)). Do the best you can with the skills you have. Below is only an example of what CAN be done, NOT what HAS to be done.

